



# Liberty Christian School

## *Enrollment Checklist*

grace-romeoville.org

### **1.) ENROLL THROUGH FamilyID**

- Create an account with FamilyID. The link can be found at [www.grace-romeoville.org](http://www.grace-romeoville.org) under the ADMISSIONS tab—ENROLLMENT INFO.
- Upload birth certificate on FamilyID or turn in to the office
- Upload medical forms if needed on FamilyID (if not being transferred with school records) or turn in to the office
  - ⇒ Certificate of Child Health Examination (New Student, K, 6<sup>th</sup>, 9<sup>th</sup>)
  - ⇒ Dental Examination (K, 2<sup>nd</sup>, 6<sup>th</sup> grade)
  - ⇒ Eye Examination Report (K, students new to IL schools)

### **2.) ENROLL IN FACTS**

- Enroll in a tuition payment plan with FACTS. Link can be found at [www.grace-romeoville.org](http://www.grace-romeoville.org) under the ADMISSIONS tab—ENROLLMENT INFO

### **3.) TRANSFER RECORDS**

- Students K-HS need a signed Release of Student's Records. You can print from FamilyID or get a copy from the office. Please return form to the office.

### **4.) PAY REGISTRATION & MATERIAL FEES (to the office)**

#### **REGISTRATION FEES:**

New Student - \$250

#### **MATERIAL FEES:**

Preschool MWF and Morning only - \$225

Preschool All Day and Kindergarten - \$300

1st-6th - \$370

High School - \$425

### **SCHOOL SUPPLIES**

School supplies are brought in during student orientation or by the first day of school. 6th-HS will receive a syllabus for each class that may have separate supplies needed for that particular class. This can be found on our web site!

### **CONNECT**

We send a lot of important info and reminders by text. Please opt in for text alerts by texting the word "Alert" to 22300.

Make sure you like us on Facebook to keep up on the all the scoop. Also check out our awesome website—info about events, the school calendar, awesome pics and so much more!  
If you have any questions on how to enroll please call us at 815-290-9970.